



City of Hogansville
City Council
Meeting Agenda

Tuesday, January 18, 2022

**Meeting will be held at Hogansville City Hall,
111 High Street, Hogansville, GA 30230**

Mayor: <i>Jake Ayers</i>	2025	City Manager: <i>Jonathan H. Lynn</i>
Council Post 1: <i>Michael Taylor, Jr</i>	2025	Assistant City Manager: <i>Lisa E. Kelly</i>
Council Post 2: <i>Matthew Morgan</i>	2025	City Attorney: <i>Alex Dixon</i>
Council Post 3: <i>Mandy Neese*</i>	2023	Chief of Police: <i>Jeffrey Sheppard</i>
Council Post 4: <i>Mark Ayers</i>	2023	
Council Post 5: <i>Toni Striblin</i>	2023	* Mayor Pro-Tem

Regular Meeting – 7:00 pm

1. Call to Order – Mayor Jake Ayers
2. Invocation & Pledge

Consent Agenda

All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

1. Approval of Agenda: Regular Meeting January 18, 2022
2. Approval of Minutes: Regular Meeting January 4, 2022

Presentation

Lynne Miller – 5 Year Employment Recognition

New Business

1. Resolution - Authorize Mayor and City Manager as Signatories for Hogansville Municipal Competitive Trust [MCT] with Municipal Electric Authority of Georgia
2. Request from Troup County to Install New Lights at Hogansville Rec Center Gym – Unbudgeted Item
3. Request from Troup County Center for Strategic Planning to Participate in Updated Strategic Plan – Unbudgeted Item
4. Department of Interior Grant Application for Amphitheater

City Manager's Report

Council Member Reports

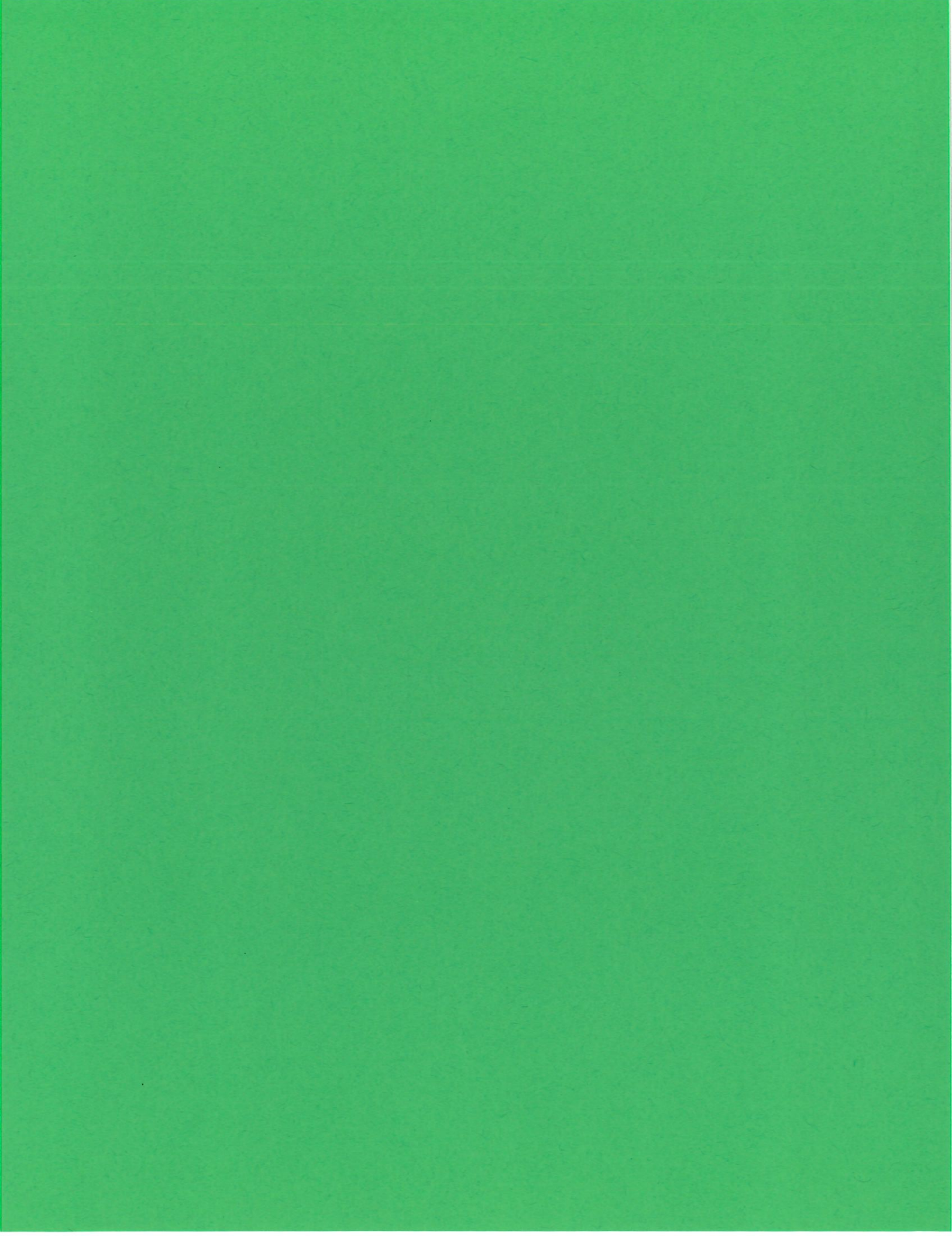
1. Council Member Taylor
2. Council Member Morgan
3. Council Member Neese
4. Council Member Ayers
5. Council Member Striblin

Mayor's Report

Adjourn

Upcoming Dates & Events

- January 20, 2022 – 5:30 pm | Meeting of the Planning & Zoning Commission at Hogansville City Hall
- January 25, 2022 – 6:30 pm | Meeting of the Downtown Development Authority at Hogansville City Hall
- February 7, 2022 – 7:00 pm | Regular Meeting of the Mayor and City Council at Hogansville City Hall





01/04/2022

Regular Meeting

Meeting held at Hogansville City Hall, 111 High Street, Hogansville GA 30230

Call to Order: City Attorney Alex Dixon called the meeting to order at 7:00 pm. An invocation was given and the pledge was led by Mr. Dixon. Present were Mayor Elect Jacob (Jake) Ayers, Council Member Elect Michael Taylor, Jr., Council Member Elect Matthew Morgan, Council Member Mandy Neese, Council Member Mark Ayers, and Council Member Toni Striblin. Also present were City Manager Jonathan Lynn and Assistant City Manager Lisa Kelly.

Swearing in of Newly Elected Officials: City Attorney Alex Dixon performed the Oath of Office for newly elected officials; Jacob (Jake) Ayers – Mayor, Michael Taylor, Jr. – Council Member Post #1, and Matthew Morgan – Council Member Post #2.

CONSENT AGENDA

Motion: Council Member Neese moved to approve the Consent Agenda. The motion was seconded by Council Member Ayers.

Roll Call Vote: Taylor (Yea), Morgan (Yea), Neese (Yea), Ayers (Yea), Striblin (Yea).

Motion Passed 5-0

PRESENTATION

Mayor Ayers presented out-going Mayor Bill Stankiewicz with his gavel and thanked him for his many years of service to the City and all the things accomplished while he was Mayor.

NEW BUSINESS

1. Selection of Mayor Pro-Tem for 2022

Motion: Motion was made by Council Member Striblin to nominate Council Member Neese as Mayor Pro-Tem. The motion was seconded by Council Member Ayers

Discussion:

Roll Call Vote: Taylor (Yea), Morgan (Yea), Neese (Yea), Ayers (Yea), Striblin (Yea)

Motion passes 5-0

ADJOURNMENT

On a motion made by Council Member Neese and dually seconded, Mayor Jake Ayers adjourned the meeting at 7:14pm.

Respectfully,

LeAnn Lehigh
Deputy City Clerk



Oath of Office

" I, **Jacob Anthony Ayers**, do solemnly swear that I will well and truly perform the duties of Mayor of the City of Hogansville and that I will support and defend the Charter, thereof, as well as the Constitution and Laws of the State of Georgia and of the United States of America."

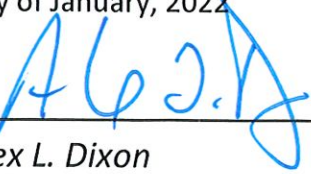
Moreover, I swear to the following:

1. That I am not the holder of any unaccounted for public money due this state or any political subdivision or authority thereof;
2. That I am not the holder of any office of trust under the government of the United States, any other state, or any foreign state which by the laws of the State of Georgia prohibit my holding this office;
3. That I am otherwise qualified to hold said office according to the Constitution of the laws of Georgia;
4. That I will support the Constitution of the United States and of this State; and
5. That I have been a resident of the jurisdiction in which I was elected for the time required by the laws of this State.



Jacob Anthony Ayers

Sworn to and administered to me this 4th
Day of January, 2022



Alex L. Dixon
City Attorney



Oath of Office

" I, ***Michael Anthony Taylor, Jr.***, do solemnly swear that I will well and truly perform the duties of Council Member of the City of Hogansville and that I will support and defend the Charter, thereof, as well as the Constitution and Laws of the State of Georgia and of the United States of America."

Moreover, I swear to the following:

1. That I am not the holder of any unaccounted for public money due this state or any political subdivision or authority thereof;
2. That I am not the holder of any office of trust under the government of the United States, any other state, or any foreign state which by the laws of the State of Georgia prohibit my holding this office;
3. That I am otherwise qualified to hold said office according to the Constitution of the laws of Georgia;
4. That I will support the Constitution of the United States and of this State; and
5. That I have been a resident of the jurisdiction in which I was elected for the time required by the laws of this State.

Michael Anthony Taylor, Jr.

Sworn to and administered to me this 4th
Day of January, 2022

Alex L. Dixon
City Attorney



Oath of Office

" I, **Matthew David Morgan**, do solemnly swear that I will well and truly perform the duties of Council Member of the City of Hogansville and that I will support and defend the Charter, thereof, as well as the Constitution and Laws of the State of Georgia and of the United States of America."

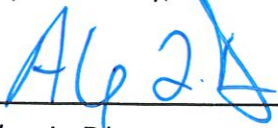
Moreover, I swear to the following:

1. That I am not the holder of any unaccounted for public money due this state or any political subdivision or authority thereof;
2. That I am not the holder of any office of trust under the government of the United States, any other state, or any foreign state which by the laws of the State of Georgia prohibit my holding this office;
3. That I am otherwise qualified to hold said office according to the Constitution of the laws of Georgia;
4. That I will support the Constitution of the United States and of this State; and
5. That I have been a resident of the jurisdiction in which I was elected for the time required by the laws of this State.

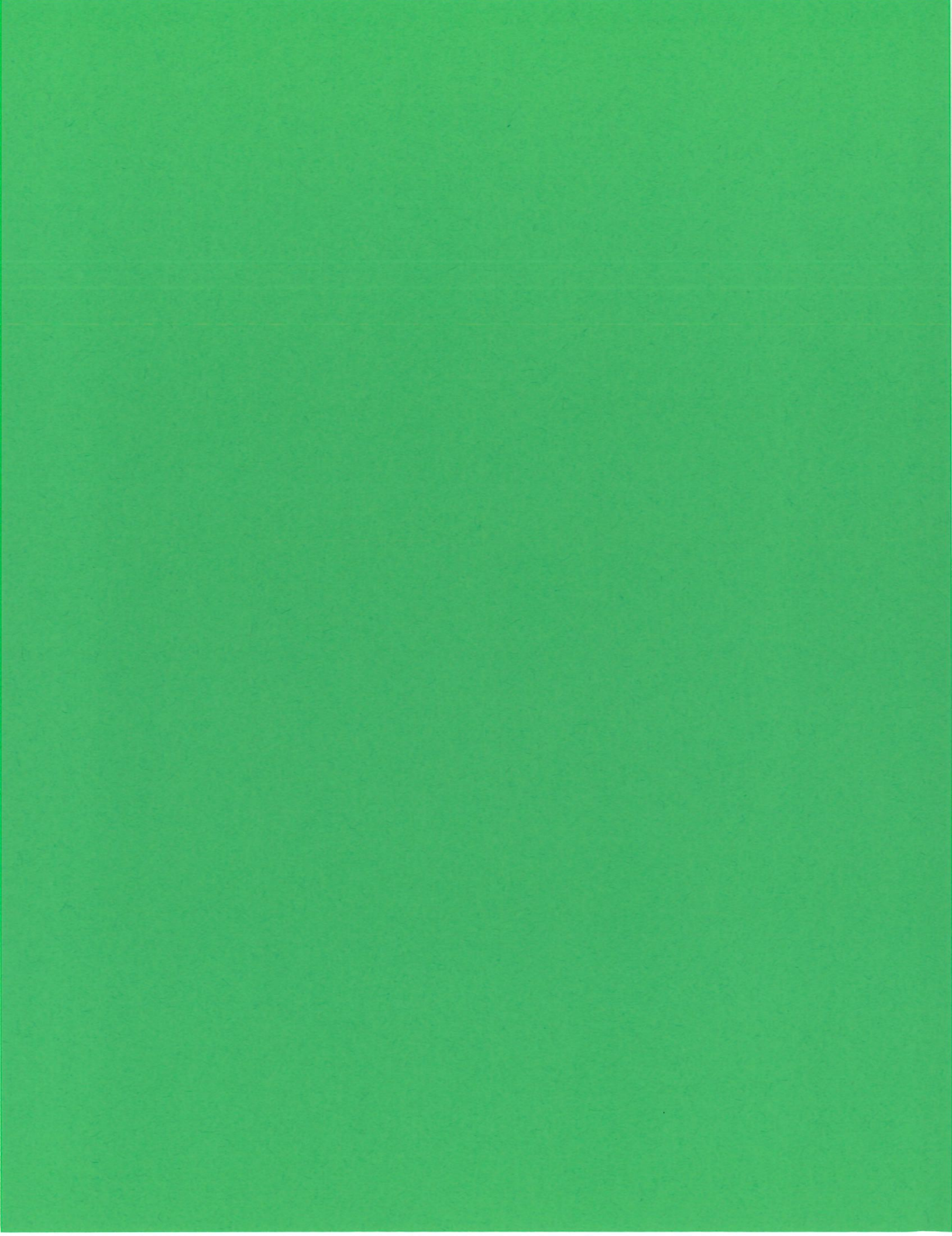


Matthew David Morgan

Sworn to and administered to me this 4th
Day of January, 2022



Alex L. Dixon
City Attorney



CITY COUNCIL
Mayor Jake Ayers
Michael Taylor, Post 1
Matthew Morgan, Post 2
Mandy Neese, Post 3
Mark Ayers, Post 4
Toni Striblin, Post 5



Jonathan Lynn, City Manager
Lisa Kelly, Assistant City Manager
Alex Dixon, City Attorney

111 High St
Hogansville GA 30230
706-637-8629 | cityofhogansville.org

COUNCIL ACTION FORM

MEETING DATE: January 18, 2022 **SUBMITTED BY:** Jonathan Lynn

AGENDA TITLE: Authorize Mayor and City Manager as Signatories for MEAG Municipal Competitive Trust – Annual Certification

CLASSIFICATION (City Attorney must approve all ordinances, resolutions and contracts as to form)

- | | | | |
|---|-------------------------------------|--|---|
| <input type="checkbox"/> Ordinance (No. ____) | <input type="checkbox"/> Contract | <input type="checkbox"/> Information Only | <input type="checkbox"/> Public Hearing |
| <input checked="" type="checkbox"/> Resolution (No. ____) | <input type="checkbox"/> Ceremonial | <input type="checkbox"/> Discussion/Action | <input type="checkbox"/> Other |

BACKGROUND (Includes description, background, and justification)

As part of the Municipal Electric Authority of Georgia, an annual resolution is required pertaining to the signatories for the Municipal Competitive Trust. Consistent with past years, this has been the Mayor and City Manager.

BUDGETING & FINANCIAL IMPACT (Includes project costs and funding sources)

No financial impact.

STAFF RECOMMENDATION (Include possible options for consideration)

Staff recommends approval of the resolution authorizing the Mayor and City Manager as the city's signatories for the Municipal Electric Authority of Georgia's Municipal Competitive Trust.

**Resolution of
City of Hogansville**

WHEREAS, the City is a Beneficiary of the Municipal Competitive Trust (the "Trust") that MEAG Power established as of January 1, 1999; and

WHEREAS, pursuant to the terms of the Trust, the City is allowed to transfer certain funds between accounts and withdraw certain funds from accounts by written direction to MEAG Power and the Trustee; and

WHEREAS, by official action of the City, a City official was delegated authority to make deposits to the Trust and to communicate City decisions with respect to the Trust to MEAG Power and the Trustee; and

WHEREAS, in order to improve the notification process, MEAG Power has requested that all written directions communicating City decisions with respect to the Trust be executed by two independent City officials; and

WHEREAS, the City, after due consideration, has determined that such procedural changes are in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED that henceforth Mayor Jacob Ayers and City Manager Jonathan Lynn (together, the "Authorized Officials") are authorized to communicate City decisions with respect to the Trust by jointly executing written directions to MEAG Power and the Trustee; and

FURTHER RESOLVED that the City hereby authorizes the Authorized Officials to execute, and the City Clerk to attest and deliver, certificates specifying the names, titles, term of office and specimen signatures of the Authorized Officials and other certificates and documents that MEAG Power may require from time to time to effect the purposes of the Trust and this Resolution.

This the 18th day of January, 2022.

ATTEST:

Jacob Ayers, Mayor

City Clerk
[SEAL]

Jonathan Lynn, City Manager

INCUMBENCY AND SIGNATORY CERTIFICATE

I, the undersigned, Lisa Kelly, DO HEREBY CERTIFY that I am the duly appointed and acting City Clerk of the City of Hogansville. I HEREBY FURTHER CERTIFY that the below named persons have been duly appointed or elected, as applicable, have been qualified, are duly holding the offices set opposite their names on this day and the signatures set opposite their names are their genuine signatures:

<u>Name</u>	<u>Office</u>	<u>Term Expires</u>	<u>Signature</u>
<u>Jacob Ayers</u>	<u>Mayor</u>	<u>12/31/2025</u>	_____
<u>Jonathan Lynn</u>	<u>City Manager</u>	<u>At the pleasure of Council</u>	_____

IN WITNESS WHEREOF, I have hereunder subscribed my name and affixed the official seal of the City this 18th day of January, 2022.

[SEAL]

By: _____

Its: City Clerk

CITY COUNCIL
Mayor Jake Ayers
Michael Taylor, Post 1
Matthew Morgan, Post 2
Mandy Neese, Post 3
Mark Ayers, Post 4
Toni Striblin, Post 5



Jonathan Lynn, City Manager
Lisa Kelly, Assistant City Manager
Alex Dixon, City Attorney

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COUNCIL ACTION FORM

MEETING DATE: January 18, 2022 **SUBMITTED BY:** Jonathan Lynn

AGENDA TITLE: Request from Troup County to Install New Lights at Hogansville Rec Center Gymnasium – Unbudgeted Item

CLASSIFICATION (City Attorney must approve all ordinances, resolutions and contracts as to form)

- | | | | |
|--|-------------------------------------|---|---|
| <input type="checkbox"/> Ordinance (No. ____) | <input type="checkbox"/> Contract | <input type="checkbox"/> Information Only | <input type="checkbox"/> Public Hearing |
| <input type="checkbox"/> Resolution (No. ____) | <input type="checkbox"/> Ceremonial | <input checked="" type="checkbox"/> Discussion/Action | <input type="checkbox"/> Other |

BACKGROUND (Includes description, background, and justification)

The City has received a request from Troup County to assist in the cost for switching lights at the Hogansville Rec Center Gym from their current lighting to LED lights. The attached quotes would cover the costs of the materials and equipment rental. Troup County has committed to performing the labor and installation on this project.

The requested funding from Hogansville for this project including \$5,199.81 for materials and \$692.73 for equipment rental for a total of \$5,892.54.

Recreation services, per our approved 2021 Service Delivery Strategy, are provided countywide by Troup County and funded through their general funds, enterprise funds, user fees, SPLOST, grants, and donations. The Hogansville Recreation Center is owned by the City of Hogansville but utilized by Troup County at no charge to the county.

BUDGETING & FINANCIAL IMPACT (Includes project costs and funding sources)

The requested funding from Hogansville for this project including \$5,199.81 for materials and \$692.73 for equipment rental for a total of \$5,892.54. This is not a budgeted item within our FY22 Adopted Budget. If funded, we would be required to utilize the City's SPLOST revenue for funding.

STAFF RECOMMENDATION (Include possible options for consideration)

If funding is allocated for this project, staff recommends that it be requested the county's Parks and Recreation Department to assist the city in implementing a working solution for lights at the tennis courts.



Quotation

EXPIRATION DATE	QUOTE NUMBER
12/15/2021	S100497051
Interstate Electrical Supply, Inc. 1900 Lukken Ind. Dr. W. Lagrange, GA 30240 706-884-5849 Fax 706-884-5182	PAGE NO.
	1 of 1

QUOTE TO:

SHIP TO:

TROUP COUNTY BRD OF COMMISSION
PO BOX 1149
LAGRANGE, GA 30241

TROUP COUNTY BRD OF COMMISSION
PO BOX 1149
LAGRANGE, GA 30241

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	OUTSIDE SALESPERSON	
3087	QUOTE		Justin Gordon	
INSIDE SALESPERSON	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Josh McGahee	WILL CALL	NET30D	12/16/2021	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
	SHIPPING INSTRUCTIONS CALL WHEN ARRIVE 706 523 2306			
24ea	WESTDBF150120D5K WEST DURABLE DBF150-120D5K LED HIGH BAY 150WATT 22,250 LUMENS 100/277 VAC		194.820/ea	4675.68
14ea	OPTRKS2440M-50 RETROFIT KIT 50K, 120/277V LED (2 5000K LED STRIPS & 1 40W DRIVER)		37.438/ea	524.13
All prices on conduit and wire are valid for one business day. All other quotes are valid for 30 calendar days unless otherwise specified.			Subtotal	5199.81
			S&H Charges	0.00
			Estimated Tax	0.00
			Amount Due	5199.81

QUOTE



R.A. No. 53964621

Page 1 of 1

BRANCH: 347	BILL TO CUSTOMER: 2821292	SHIPPING ADDRESS
HERC LAGRANGE 200 S DAVIS ROAD LAGRANGE, GA 30241 706-883-6172	TROUP CO PARKS & RECREATION 1220 LAFAYETTE PARKWAY LAGRANGE, GA 30241	HOGANSVILLE REC 304 CHURCH ST HOGANSVILLE, GA 30230 706-523-2306

DESCRIPTION/CHARGES								
EST START: 1/05/22 9:00	EST RETURN: 1/07/22 9:00	DROP DATE: _____						
SHIPPED BY:	ORDERED BY: NOMMENSEN, LARRY	DROP TIME: _____						
ORDER DATE: 1/05/22	SALESPERSON: 512	SALES COORDINATOR: DAVID HORNE						
RENTAL TAX CLAIM: COUNTY GOVERNMENT	TAX DOCUMENT #: 586000896	Rates subject to availability						
PO# / JOB#:	HOGANSVILLE REC	/ HOGANSVILLE REC						
Qty	Equipment #	Hrs/	Min	Hour	Day	Week	4 Week	Amount
1	SCISSOR LIFT 32FT 46-48IN ELEC 4051210	8/	252.00	42.00	252.00	452.00	877.00	452.00
EMISSIONS & ENV SURCHARGE								8.95
GA PROPERTY TAX RECOVERY FEE								6.78
SALES ITEMS:								
Qty	Item number	Unit	Price					
1	TRANS SRVC SURCHARGE 3710000001 - TRANS SERVICE SURCHARGE		17.500				17.50	
1	TRANS SRVC SURCHARGE 3710000001 - TRANS SERVICE SURCHARGE		17.500				17.50	
DELIVERY CHARGE								95.00
PICKUP CHARGE								95.00
Taxable Sub-total:						0.00		
Sub-total:							692.73	
Total:							692.73	

CAREFULLY READ THE TERMS AND CONDITIONS THAT APPEAR BELOW AND ON REVERSE SIDE OF THIS PAGE ("TERMS")

RENTAL PROTECTION PLAN. Herc Rentals Inc. or its affiliate ("Herc") may offer the Rental Protection Plan ("RPP") for a fee to Customer on certain Equipment and for certain types of loss or damage to limit Customer's liability for property loss or damage. Customer must either show proof of property insurance as required in Section 8 on reverse side hereof or purchase RPP. In return for the RPP fee, if RPP covers such repair or replacement of limit of claim, Herc agrees to resolve certain claims for accidental damages to or theft of such covered Equipment occurring during normal and careful use. Customer remains liable for all other damages as set forth in the Terms. RPP IS NOT INSURANCE. If Customer accepts RPP and pays Herc the RPP fee, Herc will limit Customer's responsibility for the Equipment repair or replacement cost to \$500 or 10% of the repair or replacement cost per item, including tax, whichever is less. Upon accepting RPP, Customer agrees to pay an RPP fee equal to 15%. Customer must review the RPP Terms and Conditions posted on Herc's website at <https://www.hercrentals.com/us/programs/rental-protection-plan/terms-and-conditions.html> before deciding whether to accept RPP. TO THE EXTENT HERC DOES NOT OFFER RPP TO CUSTOMER, OR CUSTOMER DOES NOT ACCEPT RPP, CUSTOMER MUST MAINTAIN THE INSURANCE COVERAGE REQUIRED BY PARAGRAPH 6. PLEASE BE AWARE THAT IF CUSTOMER DOES NOT ELECT TO TAKE RPP AND IT ELECTS TO MAINTAIN INSURANCE COVERAGE, AND IF THE CERTIFICATE OF INSURANCE PROVIDED TO HERC TO EVIDENCE SUCH INSURANCE COVERAGE IS UNACCEPTABLE TO HERC OR THE APPLICABLE POLICIES EXPIRE, CUSTOMER AGREES THAT HERC MAY CHARGE RPP FOR ALL APPLICABLE RENTALS UNTIL SUCH TIME AS AN ACCEPTABLE AND VALID CERTIFICATE OF INSURANCE IS PROVIDED AND SUCH MATTERS ARE CORRECTED TO HERC'S REASONABLE SATISFACTION. NOTWITHSTANDING ANY NOTATION ON THE RENTAL RECORD, RPP IS NOT OFFERED ON OR AVAILABLE FOR THE RENTAL OF A PASSENGER MOTOR VEHICLE. NOTWITHSTANDING PAYMENT OF THE RPP FEE, RPP DOES NOT APPLY, AND CUSTOMER IS LIABLE FOR ALL DAMAGES TO OR REPLACEMENT COST OF, THE EQUIPMENT, AS APPLICABLE, AND ANY ADMINISTRATIVE FEES AND EXPENSES OF HERC; (1) CAUSED BY THE EQUIPMENT BEING USED OR OPERATED IN VIOLATION OF ANY OF THE TERMS; (2) IN CASE OF NEGLIGENCE, AS DETERMINED IN HERC'S SOLE DISCRETION; AND/OR (3) IF COVERAGE IS EXCLUDED UNDER THE RPP TERMS AND CONDITIONS POSTED ON HERC'S WEBSITE.

A detailed description of fees and surcharges that may be applicable to Customer's rental can be found on Herc's website at <https://www.hercrentals.com/us/programs/services-and-associated-charges.html>. Customer agrees to pay, in addition to all rental charges, all fees and charges set forth (above) and, the following charges as applicable: (i) based on Customer's possession and/or use of the Equipment, all consumables, fees, licenses, present and future taxes and any other governmental charges, (ii) additional charges for more than one shift use; (iii) freight, delivery, pick up, transportation charges, (iv) transportation service surcharges (v) repairs and replacement per this contract, (vi) cleaning charge for Equipment returned with excessive dirt, concrete and/or paint, (vii) fees for lost keys (viii) refueling service charges, (ix) fines for use of dyed diesel fuel in on road Equipment; (x) preventative maintenance charges and (xi) emissions and environmental surcharges and fees, (xii) vehicle license fees. HERC COLLECTS THESE FEES AND CHARGES AS REVENUE AND USES THEM AT ITS DISCRETION.

THE EQUIPMENT IS RENTED BY HERC TO THE CUSTOMER PURSUANT TO THE TERMS. CUSTOMER REPRESENTS HAVING READ AND AGREED TO SAME. PARAGRAPH 11 ON THE BACK OF THIS PAGE IS IN LIEU OF (I) ALL WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTY OF MERCHANTABILITY AND THE IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; AND (II) ALL OBLIGATIONS ON THE PART OF HERC TO CUSTOMER FOR DAMAGES. CUSTOMER WAIVES ALL INDIRECT, INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, THE RENTAL, MAINTENANCE, USE, OPERATION, STORAGE, ERECTION, DISMANTLING OR TRANSPORTATION OF THE EQUIPMENT.

Customer is obligated to return the Equipment in a good, clean, and uncontaminated condition, free of any and all hazardous substances.

Quote Valid For 30 Days From Order Date

Customer Name _____ Title _____
Customer Signature _____ Date _____

Terms are due upon receipt Not valid without Barcode

For GREAT DEALS on USED EQUIPMENT - visit us on-line at HercRentals.com





SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section IV. Use EXACTLY the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY:TROUP

Service:Recreation

1. Check one box that best describes the agreed upon delivery arrangement for this service:

- a.) Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **Troup County**
- b.) Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):
- c.) One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):
- d.) One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):
- e.) Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

- Yes (if "Yes," you must attach additional documentation as described, below)
- No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

<i>Local Government or Authority</i>	<i>Funding Method</i>
Troup County	General Funds, Enterprise Funds, User Fees, Grants, Donations, and SPLOST

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

"Parks and Recreation" was divided into two separate services. Funding mechanisms were changed.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

<i>Agreement Name</i>	<i>Contracting Parties</i>	<i>Effective and Ending Dates</i>
N/A		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None.

7. Person completing form: **Meg Kelsey**
 Phone number: **706-883-2010** Date completed:

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? Yes No

If not, provide designated contact person(s) and phone number(s) below:

CITY COUNCIL
Mayor Jake Ayers
Michael Taylor, Post 1
Matthew Morgan, Post 2
Mandy Neese, Post 3
Mark Ayers, Post 4
Toni Striblin, Post 5



Jonathan Lynn, City Manager
Lisa Kelly, Assistant City Manager
Alex Dixon, City Attorney

111 High St
Hogansville GA 30230
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COUNCIL ACTION FORM

MEETING DATE: January 18, 2022 **SUBMITTED BY:** Jonathan Lynn

AGENDA TITLE: Request from Troup County Center for Strategic Planning to participate in updated Strategic Plan – Unbudgeted Item

CLASSIFICATION (City Attorney must approve all ordinances, resolutions and contracts as to form)

- | | | | |
|--|-------------------------------------|---|---|
| <input type="checkbox"/> Ordinance (No. ____) | <input type="checkbox"/> Contract | <input type="checkbox"/> Information Only | <input type="checkbox"/> Public Hearing |
| <input type="checkbox"/> Resolution (No. ____) | <input type="checkbox"/> Ceremonial | <input checked="" type="checkbox"/> Discussion/Action | <input type="checkbox"/> Other |

BACKGROUND (Includes description, background, and justification)

The City of Hogansville has received a request from the Troup County Center for Strategic Planning to provide financial assistance as they undertake the process of creating an updated Strategic Plan. The current plan document was created in 2009.

The firm of Boyette Strategic Advisors [Boyette] was selected to perform this work in the amount of \$70,000. It has been requested that Troup County along with the Cities of LaGrange, West Point, and Hogansville each contribute \$14,000 towards to this project. The Callaway Foundation has agreed to provide the remaining \$14,000.

The request document has been included for review along with background information for Boyette.

The City of Hogansville currently contributes \$5,000 each year for participation within the Center for Strategic Planning.

BUDGETING & FINANCIAL IMPACT (Includes project costs and funding sources)

The financial impact for this request is \$14,000 and is not a budgeted item. If approved, this would be part of any budget adjustment resolution approval throughout FY22.

STAFF RECOMMENDATION (Include possible options for consideration)

Staff recommends participation in the process for a new Strategic Plan but requests that City Council consider funding amount.

TROUP COUNTY
CENTER FOR STRATEGIC PLANNING, INC.

November 15, 2021

Mr. Bill Stankiewicz, Mayor
Mr. Jonathan Lynn, City Manager
City of Hogansville
111 High Street
Hogansville, GA 30230

Dear Bill and Jonathan,

Thank you very much for your support and participation in the leadership of the Troup County Center for Strategic Planning. As you are aware, the Troup County Center for Strategic Planning, Inc. was established in October 2009, after the completion of a strategic plan for Troup County. The document was developed through the efforts of Troup County Government and the cities of LaGrange, Hogansville and West Point with the assistance of Georgia Tech for approximately \$250,000.

After joining the Troup County Center for Strategic Planning as Executive Director in January 2021, I soon learned that the organization was still operating under the original strategic plan. Certainly there have been reviews of the original document and new priorities identified. However, so much has changed in our community and the world since 2009, I began sensing the time was right to revisit our mission, vision and strategic plan as a whole. As I began to take a look at the entities represented on the board (18 influential entities in our community), it was apparent many of the organizations had not participated in the development of the original strategic plan. Further, a transition in leadership occurred in many of the institutions over the years. Thus our board now consists of a number of new leaders who while understanding the mission and vision of our organization, they are perhaps disconnected from it. This new group of leaders is hungry to create a positive impact in our community.

As a means to begin a new strategic planning process, I solicited potential partner references from the board members and conducted online research. Then, the Executive Committee of the Troup County Center for Strategic Planning created a selection committee comprised of four board members to review the proposals. Each of the eight companies were tasked with preparing a proposal that included a revisit to our mission and vision, facilitating a board retreat, walking our organization through a new strategic plan culminating in a formal strategic plan with specific metrics. In addition, they were asked to submit examples of their prior strategic plan work and a list of references. While all companies brought a unique perspective to the table, our group decided to narrow down our options to a more manageable number using a decision matrix. The following is the criteria used in the decision matrix to rank the proposals: industry experience, team experience, examples, cost, work process, references/customer reviews, interpersonal skills/communication and cultural fit. Upon narrowing down the proposals, we asked the top three companies to present to our selection committee. Each company was given the same amount of time and topics to cover in their presentation with time allowed for questions afterwards. At the end of the presentations, our board chair facilitated an intense discussion amongst the committee as to the pros and cons of each. The group was essentially at a standstill on whom to select as we loved all three companies for each of their various strengths. Ultimately, we decided to each anonymously rank order the companies with whom we wanted to work. Unanimously our group selected Boyette Strategic Advisors LLC (Boyette).

Boyette was founded in 2005 by Del Boyette and Tracy Sharp. Its founders have strong work history with KPMG and Deloitte, as well as, extensive experience in economic development at the state level, with 95% of their business being repeat clients. Their approach will be individually customized to the needs of our organization, including focusing on the social needs of our community. The engagement will be approximately five months in length and consist of three main parts: discovery and findings, strategic goals and recommendations, and project delivery. Upon initiation of the engagement, Boyette will begin data gathering and analysis through a variety of means. Some of the strategies they intend to use that stood out to our selection committee include: providing a livability index for Troup County; identifying three to five aspirational or competitor communities that we

can benchmark ourselves against; conducting a community online survey and Millennial/GenZ survey; and hosting focus groups in all three of Troup County's cities. During the board retreat, our group will work on the following: vision of the organization, overall goals and objectives of the organization, challenges of the organization, primary countywide challenges, programmatic gaps and potential key areas of focus for the future. At the culmination of the engagement, Boyette will develop an implementation/action plan which will include the overall strategies and the action items designed to achieve the goals, assignment of responsibilities, timing, resources, potential cost and funding sources. The action plan will serve as the ongoing working document for the project team in the implementation of strategies. It will ensure transparency, support and accountability throughout the useful life of the plan and serve as a guide to strengthen collaboration amongst partner organizations. The total cost of the engagement with Boyette is capped at \$70,000.

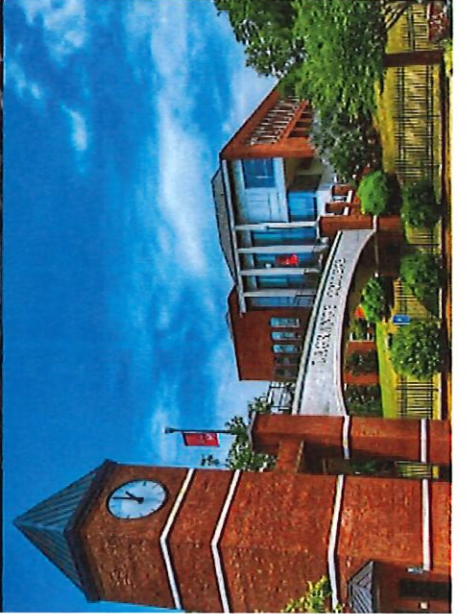
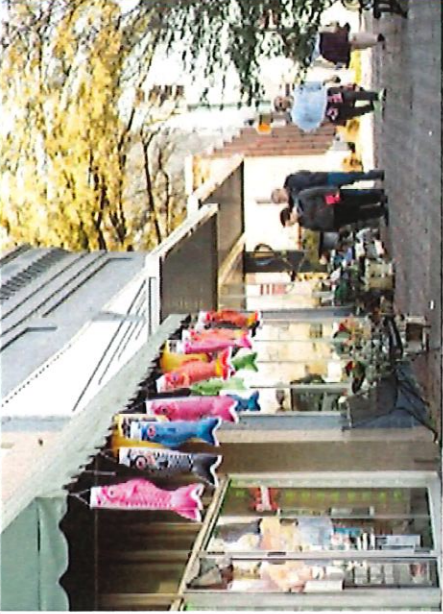
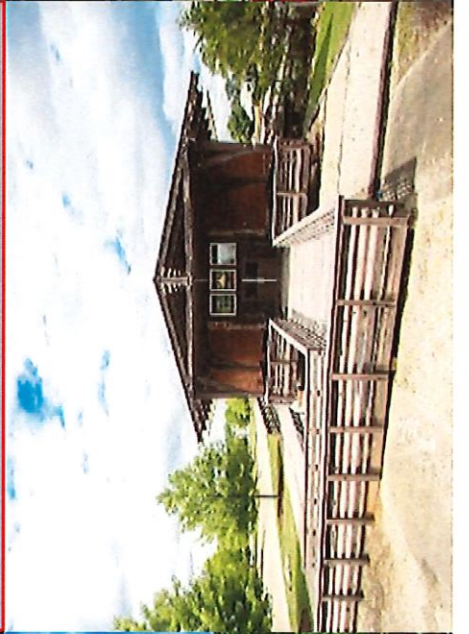
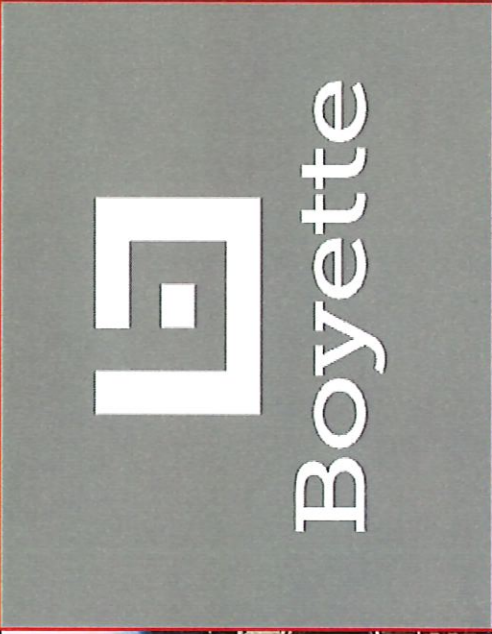
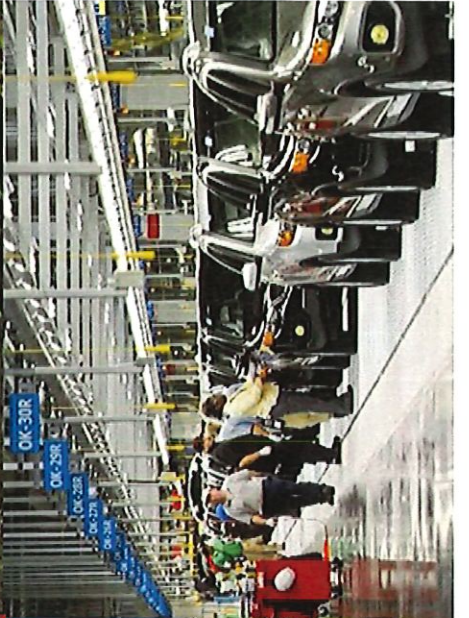
For your consideration, we would like to request that the City of Hogansville contribute to the cost of the engagement at an equal level to that of the county and other two cities within Troup County. Further, the Callaway Foundation has agreed to match the amounts the county and cities contribute to the community's strategic plan. Pending all four municipalities participate equally, we anticipate the outlay of each of the five organizations to be \$14,000. I continue to believe there is great value for our county in having community leaders working together to creatively shape our future and am confident this is the right next step towards our combined mutual success.

Please give me a call if you have any questions.

Sincerely,

Maryanne Lovejoy
Executive Director

cc: Dean Collins, Chairman
Coleman Foss, Vice Chairman
Tripp Penn, Secretary/Treasurer

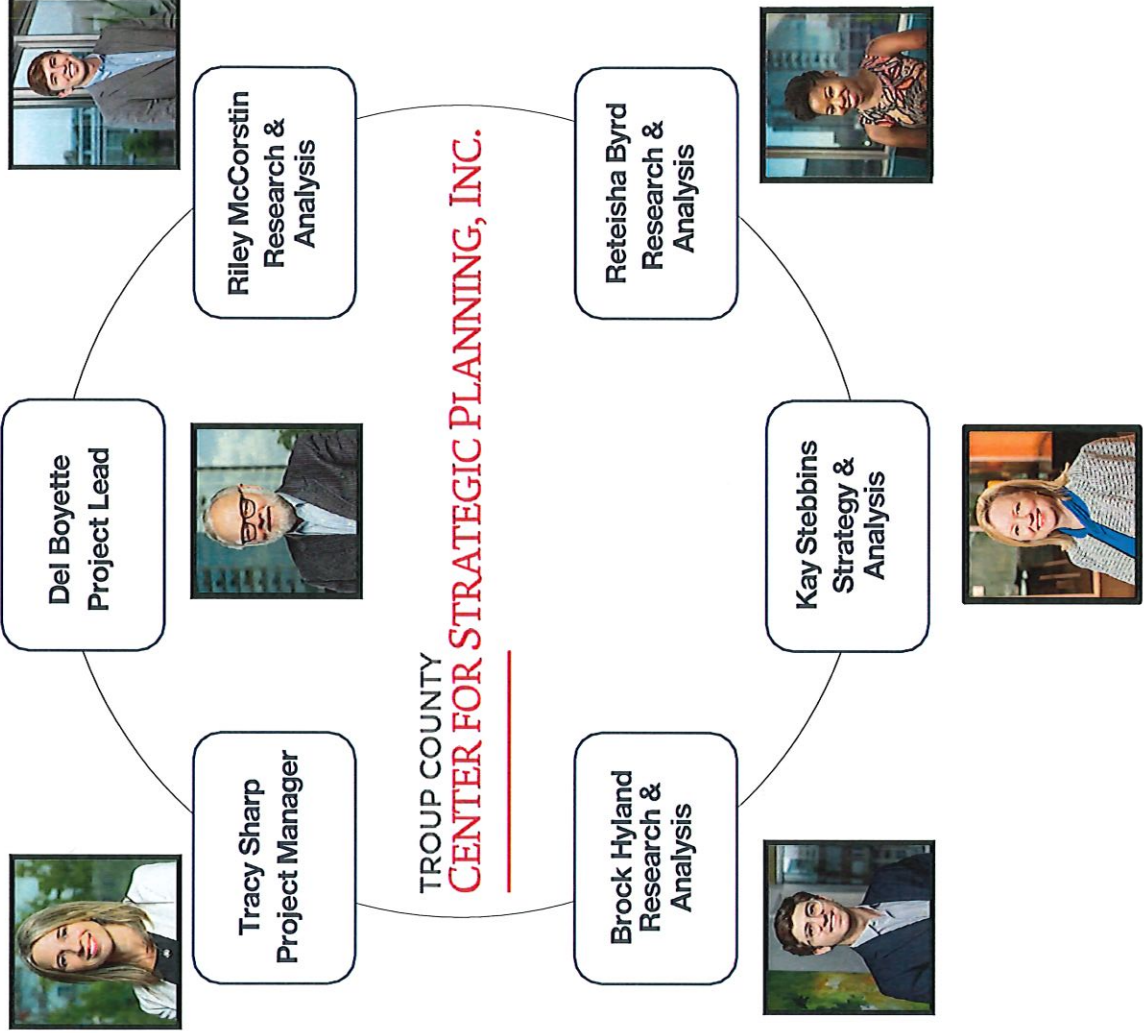




FOUNDED **150** **95%**
2005 ■ **CLIENT PROJECTS** ■ **REPEAT**
IN 25 STATES **CLIENTS**

Data Driven. Creative Solutions.

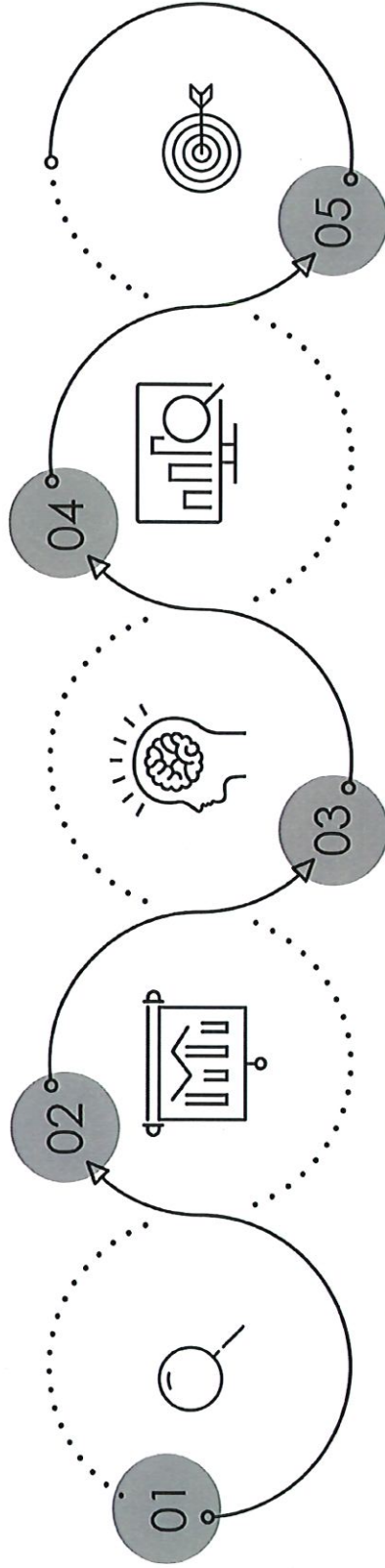
Boyette Project Team





ED Strategic Planning	Target Sector Identification
Workforce Solutions	Economic Impact Evaluation & Analysis
Location Analysis	Incentives Negotiation Services
Feasibility Studies	Competitive Assessments

PROJECT APPROACH



DISCOVERY & FINDINGS	DISCOVERY & FINDINGS	STAKEHOLDER ENGAGEMENT	STRATEGIC GOALS AND RECOMMENDATIONS	PROJECT DELIVERY
Pre-Launch Zoom Meeting <ul style="list-style-type: none"> Review and Confirm Project Components Finalize Timeline Formulate Communications Framework Discuss Benchmark Communities Plan for Stakeholder Engagement Information Request 	Data Gathering and Analysis <ul style="list-style-type: none"> Current Past Initiatives and Reports Baseline Economic Indicator Analysis Livability Index Benchmark/Best Practice Research Project Launch Workshop <ul style="list-style-type: none"> County Tour Data and Analysis Strategic Playbook Name Discovery Session 	Board Retreat and Discovery Session <ul style="list-style-type: none"> Group Discussions and One-on-One Interviews – Key Community, Regional and State Partners Community Online Survey and Millennial/ GenZ Survey 	Strategic Goals Development <ul style="list-style-type: none"> Project Midpoint Update Meeting <ul style="list-style-type: none"> Present Stakeholder Engagement Summary Discuss Strategic Plan Goals and Potential Recommendations Strategic Recommendation Development 	Draft Deliverable Meeting <ul style="list-style-type: none"> Implementation/ Action Plan Presentation



Boyette Subscriptions



Proposed Timeline

	Month 1	Month 2	Month 3	Month 4	Month 5
Pre-Launch Zoom Meeting					
Data Gathering and Analysis					
Project Launch Workshop					
Strategic Goals Development					
Project Midpoint Update Meeting					
Strategic Recommendations					
Project Delivery					

Questions?



Boyette

ATLANTA ■ LITTLE ROCK

CITY COUNCIL
Mayor Jake Ayers
Michael Taylor, Jr., Post 1
Matthew Morgan, Post 2
Mandy Neese, Post 3
Mark Ayers, Post 4
Toni Striblin, Post 5



Jonathan Lynn, City Manager
Lisa Kelly, Assistant City Manager
Alex Dixon, City Attorney

111 High St
Hogansville GA 30230
706-637-8629 | cityofhogansville.org

COUNCIL ACTION FORM

MEETING DATE: January 18, 2022

SUBMITTED BY: Rylee Govoreau, Lynne Miller

AGENDA TITLE: Department of Interior Grant Application for Amphitheater

CLASSIFICATION (City Attorney must approve all ordinances, resolutions and contracts as to form)

- | | | | |
|--|-------------------------------------|---|---|
| <input type="checkbox"/> Ordinance (No. ____) | <input type="checkbox"/> Contract | <input type="checkbox"/> Information Only | <input type="checkbox"/> Public Hearing |
| <input type="checkbox"/> Resolution (No. ____) | <input type="checkbox"/> Ceremonial | <input checked="" type="checkbox"/> Discussion/Action | <input type="checkbox"/> Other |

BACKGROUND (Includes description, background, and justification)

The US Department of Interior, Bureau of Land Management is offering competitive Recreation and Visitor grants that we can tap for the outdoor amphitheater. Maximum grant amount is \$350,000. We would apply for the full \$350,000 to help with Phase I of the City's amphitheater upgrades. The design engineer TSW has prepared detailed cost estimates and a concept plan that puts Phase I (Essential Upgrades) cost at a projected \$417,000. Phase II (Stage Enhancement) would be \$345,177 and Phase III (Green Room) would be \$353,400, for a total projected cost of \$1,086,289. The City would apply for \$350,000 from BLM for Phase I, and match that grant with \$67,711 from the City's \$300,000 Amphitheater SPLOST account. Phase I will open the amphitheater back up with concrete stairs, concrete sidewalk (pedestrian rated), concrete sidewalk (vehicular rated), modular retaining wall, handrail, bollard lights, integrated step lights, stage and miscellaneous electrical, buffer plantings, shrubs and groundcover, sod and irrigation, and large shade trees. Phase I will be a complete, discrete project that provides essential upgrades.

BUDGETING & FINANCIAL IMPACT (Includes project costs and funding sources)

\$67,711 to match this \$350,000 grant would come from the City's \$300,000 Amphitheater SPLOST account.

STAFF RECOMMENDATION (Include possible options for consideration)

Apply for \$350,000 from Bureau of Land Management for Phase I of the Amphitheater Plan, with a projected local match of \$67,711.

HOGANSVILLE AMPHITHEATER

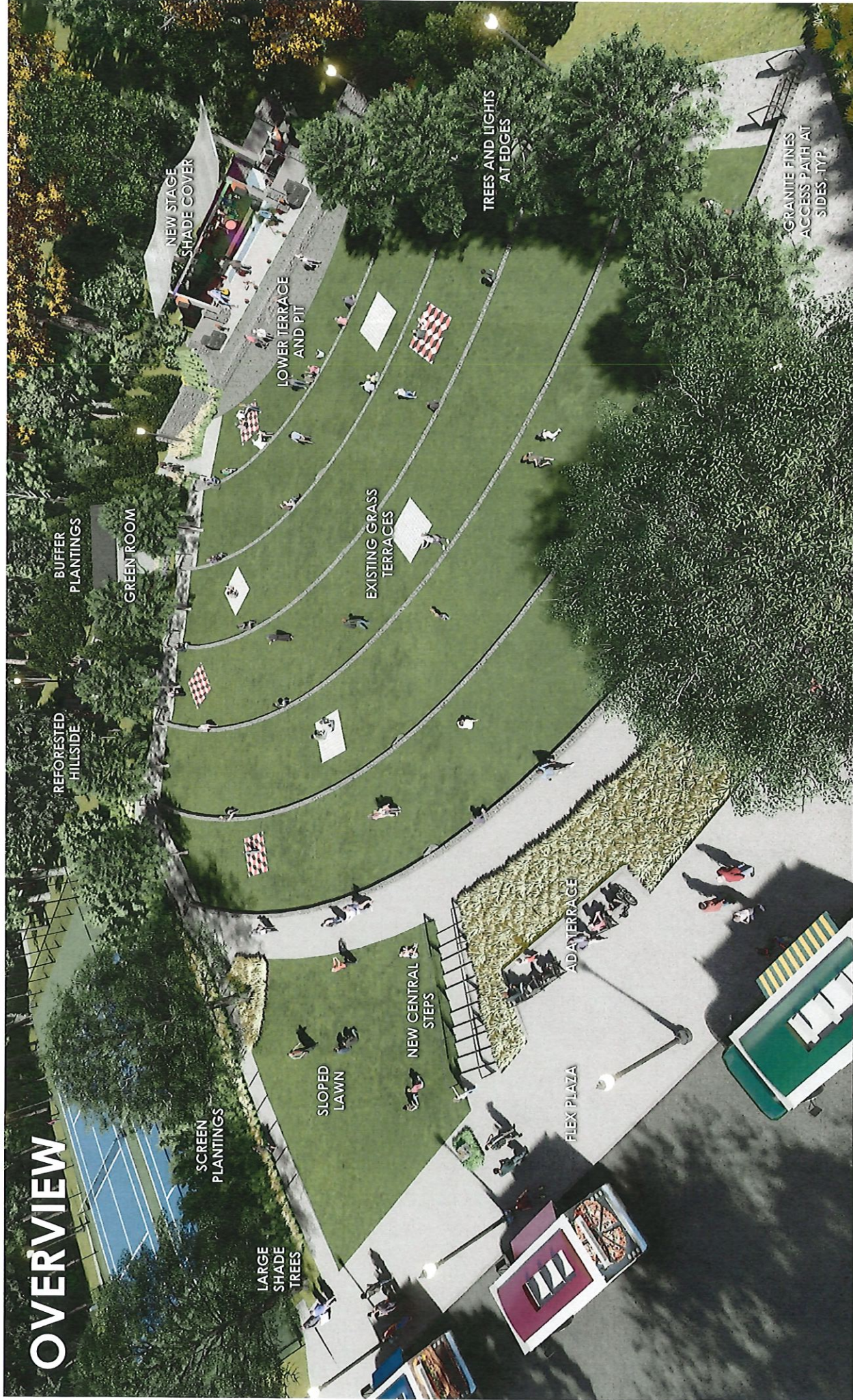
Rough Order of Magnitude Estimate*

Prepared by: TSW | For: The City of Hogansville

Date: 2021.12.22

Description	Qty	Unit	Unit Cost	Item Cost
PHASE 1 - ESSENTIAL UPGRADES				
EXISTING SHADE STRUCTURE REMOVAL	1	LS	\$5,000.00	\$5,000.00
CLEARING AND GRUBBING	1	LS	\$5,000.00	\$5,000.00
GRADING	1	LS	\$15,000.00	\$15,000.00
TEMPORARY EROSION CONTROL AND TREE PROTECTION	1	LS	\$10,000.00	\$10,000.00
CONCRETE STAIRS	246	SF	\$20.00	\$4,920.00
CONCRETE SIDEWALK (PEDESTRIAN RATED)	4,552	SF	\$8.00	\$36,416.00
CONCRETE SIDEWALK (VEHICULAR RATED)	3,830	SF	\$15.00	\$57,450.00
GRANITE FINES	2,616	SF	\$7.00	\$18,312.00
MODULAR RETAINING WALL	1	LS	\$3,000.00	\$3,000.00
HANDRAIL	300	LF	\$75.00	\$22,500.00
PEDESTRIAN POLE LIGHTS	16	EA	\$1,500.00	\$24,000.00
BOLLARD LIGHTS	13	EA	\$800.00	\$10,400.00
INTEGRATED STEP LIGHTS	12	EA	\$600.00	\$7,200.00
STAGE ELECTRICAL UPGRADES	1	LS	\$20,000.00	\$20,000.00
MISC ELECTRICAL	1	LS	\$10,000.00	\$10,000.00
BUFFER PLANTINGS	60	EA	\$250.00	\$15,000.00
SHRUBS/GROUNDCOVER	7,500	SF	\$4.00	\$30,000.00
SOD	1,000	SF	\$0.75	\$750.00
IRRIGATION	1	LS	\$7,500.00	\$7,500.00
LARGE SHADE TREES	14	EA	\$1,000.00	\$14,000.00
Subtotal				\$316,448
Contingency (10%)				\$31,644.80
General Conditions (20%)				\$69,618.56
PHASE 1 TOTAL				\$417,711

OVERVIEW



HOGANSVILLE AMPHITHEATER